

Annex 10 to the Rules of Study

ID	Scope	Faculty regulations from 1.10.2026
Faculty of Law and Administration		
§ 5(1)(b)	Rules for the implementation of the student's obligation to participate in particular types of classes	Students are required to attend classes delivered in the form of exercises, laboratory classes, language classes, seminars, discussion classes, methodology seminars, BS seminars, MA seminars, and internships.
§ 5(1)(c)	Scope and conditions of conducting classes, knowledge or skills tests and diploma examinations in a foreign language and preparing diploma theses in a foreign language	none Rules of Study: § 53(9) In justified cases, the Faculty Council may give a consent for writing the thesis in a foreign language.
§ 5(1)(d)	The assessment period for full-time and part-time BA and MA studies, as well as long-term MA studies, organised either by semester or by academic year	The academic year constitutes the assessment period for the following degree programmes: – Law – full-time and part-time studies; – Administration (BA studies) – full-time and part-time studies; – Administration (MA studies) – full-time and part-time studies; – Global Law and Governance – full-time BA studies; – Tax Law and Accounting; – Employment Law – Human Resources and Payroll.
§ 5(1)(e)	Admissibility and conditions for repeating the first semester or year of study	The maximum number of academic hours is 850 hours per academic year. The number of examinations in an academic year may not exceed 8.
§ 5(1)(f)	Maximum number of academic hours and maximum number of examinations per academic year	Maximum number of teaching hours is 850 per academic year; the number of examinations per academic year may not exceed eight;
§ 5(1)(g)	Minimum average grade in the course of study to date allowing for an individual study timetable and programme (IPS)	Students whose grade average from studies is at least 4.2 may apply for an Individual Study Plan and Programme (IPS).

§ 5(1)(h)	Conditions of admissibility and procedure for resolving a student's appeal against a decision to refuse credit for a course/component classes	In particularly justified cases, a student may appeal against a decision refusing credit for a subject or a component class assessed by a pass/fail grade. Such an appeal must be submitted to the head of the department or independent unit within 7 days of the decision.
§ 5(1)(i)	Mandatory form of the thesis, subject to § 52(2)	A BA thesis must be submitted in the form of a written monograph. The thesis topic, falling within the scope of the BA thesis seminar, is chosen by the student in consultation with the seminar lecturer. The length of a BA thesis should be between 40,000 and 50,000 characters. A MA thesis must be submitted in the form of a written monograph. The thesis topic, falling within the scope of the MA thesis seminar, is chosen by the student in consultation with the seminar lecturer. The length of a MA thesis should be at least 100,000 characters.
§ 5(1)(j)	Scope of requirements for the diploma examination	The diploma examination covers: - issues related to the thesis topic, - issues related to the subject of the diploma seminar attended by the student. During the diploma examination, the student answers at least: - one question concerning the thesis; - two questions related to the topic of the diploma seminar.
§ 5(1)(k)	Procedure for conducting open diploma examinations	No open diploma examinations are foreseen.
§ 5(2)(a)	The maximum number of repeated semesters/academic years, including repetitions resulting from resumption, on degree programmes offered by the Faculty; and the maximum period that may elapse following removal from the student register during which learning	- A full-time student may repeat a year or semester of study no more than twice during the entire study cycle. - A part-time student may repeat a year or semester of study no more than three times during the entire study cycle. - The resumption of studies for the purpose of repeating a year or semester is permitted on two occasions, provided that no more than

	outcomes achieved in previous studies may still be recognised	three years have elapsed since the date of the student's first removal from the register of students on the degree programme concerned.
§ 5(2)(b)	Minimum number of ECTS credits or minimum number of courses allowing a student to pass a semester/year conditionally and to be enrolled in the next semester/year of study	Where the academic year is the assessment period, a student who has obtained at least 50 ECTS credits in a given academic year from subjects included in the programme of that year may apply for conditional completion of the year. If the application is approved, the student is enrolled on the next year of study. Failure to pass the outstanding subject(s) during the year to which the student has progressed results in the requirement to repeat that year.
§ 5(2)(c)	Applicable sequence of subjects	A student repeating a year of study may take subjects from the subsequent year, except for: - Administrative Procedure and Administrative Court Procedure, if the student has failed Administrative Law; - Civil Law – Part II, if the student has failed Civil Law – Part I; - Criminal Procedure, if the student has failed Criminal Law; - Civil Procedure and Commercial and Business Law, if the student has failed Civil Law; - Administrative Law – Special Part and Local Government Law, if the student has failed Administrative Law – General Part.
§ 5(2)(d)	Mandatory subjects without passing of which a student may not be enrolled in the next semester/year of study, regardless of the score	In spite of obtaining 50 ECTS points and to preserve the required sequence of subjects, a student may not be enrolled: - in the third year of the Law programme if they have failed Administrative Law, Civil Law – Part I, Criminal Law, or Constitutional Law; - in the fourth year of the Law programme if they have failed Civil Law – Part II; - in the third year of the Administration programme if they have failed Administrative Law – General Part.
§ 5(2)(d¹)	Rules for changing degree programme during the first semester/year of studies	none

	other than those set out in § 21(3) of these Rules	
§ 5(2)(e)	Rules for the transfer of students from full-time to part-time studies or from part-time to full-time studies other than those set out in § 23 of these Rules; rules applicable to the whole faculty or to individual majors	A part-time student may be transferred to full-time studies if: - after completing the second year of study, they have achieved an average grade of at least 4.75; - after completing the third year of study, they have achieved an average grade of at least 4.50; - after completing the first year of MA studies, they have achieved an average grade of at least 4.75.
§ 5(2)(e¹)	Rules for transferring students from other higher education institutions other than those set out in § 25 of the Rules of Study	A student transferring from another university must meet the following requirements: 1. following recalculation by the Dean of the student's secondary-school examination (matura) results in accordance with the relevant UL regulations: a. when transferring after the first year of study, the student must achieve a score of not less than 90% of the admission threshold applicable to the relevant degree programme in the year in which the student sat or retook the relevant examination subject taken into account in the recruitment process; b. when transferring after the second or subsequent years of study, the student must achieve a score of not less than 85% of the admission threshold applicable to the relevant degree programme in the year in which the student sat or retook the relevant examination subject taken into account in the recruitment process. 2. the student must have achieved a grade average from their studies to date of not less than: – 4.85, for a transfer after the first year of studies; – 4.75, for a transfer after the second year of studies; – 4.50, for a transfer after the third or subsequent years of studies.

§ 5(2)(f)	ECTS credit conversion rates for individual programmes and specialities where the exchange of students with foreign or national institutions does not guarantee the equivalence of student achievements	none
§ 5(2)(g)	Possibility to apply from the first semester in the MA programme for an individual study timetable and programme (IPS)	Students whose average grade from studies to date is at least 4.2 may apply for an Individual Study Plan and Programme (IPS).
§ 5(2)(h)	Rules for the completion of a course of study other than those set out in § 38(7) and (8)	An application for advancement may concern only a subject from the next (immediately higher) year of study where the academic year is the assessment period. An application for advancement must be submitted no later than one month after the commencement of classes in the relevant subject. Any extension granted by the Dean or the Rector of the UL for taking an examination or obtaining credit for the subject does not suspend the time limit for submitting an advancement application. An application to withdraw from advancement may be submitted no later than 30 November in the winter semester and 31 March in the summer semester of the relevant academic year. A student who fails a subject taken through advancement must repeat that subject in the year of study to which it belongs. In such cases, a fee is charged for repeating the subject in accordance with the relevant Rector's regulation. A grade obtained without approval for advancement is be taken into account for the completion of the year of study. A student repeating a year of study may take subjects from the next (immediately higher) year of study in addition to those included in the year on which they are enrolled, provided that the subject sequence

		applicable at the Faculty of Law and Administration is respected, as specified in this Annex pursuant to § 5(2)(c) of the Rules of Study.
§ 5(2)(i)	Rules for obtaining credit and taking examinations other than those set out in § 38(9) of these Rules	none Rules of Study
§ 5(2)(j)	Additional designations or examples of written work fulfilling the requirements of the thesis, in addition to those indicated in § 52	none
§ 5(2)(k)	Extension of the period of interruption in the study programme indicated in § 54(5) authorising the student to be exempted from compensating for differences in the study timetable and programme	none Rules of Study
§ 5(2)(l)	A form of BA/BSc examination other than specified in § 56(6) of these Rules	none