

Annex 2 to the UL Rules of Study

ID	Scope	Faculty regulations from 1.10.2026
Faculty of Chemistry		
§ 5(1)(b)	Rules for the implementation of the student's obligation to participate in particular types of classes	Attendance at all forms of classes is compulsory. During the first class, the lecturer specifies and communicates to students the rules governing fulfilment of this obligation, including the permitted number of absences and the manner in which any deficiencies resulting from absence are to be made up.
§ 5(1)(c)	Scope and conditions of conducting classes, knowledge or skills tests and diploma examinations in a foreign language and preparing diploma theses in a foreign language	The decision to prepare a diploma thesis in a foreign language is taken by the Faculty Council at the student's request, following consultation with the thesis supervisor. Diploma theses written in Polish must include an abstract in English, while theses written in a foreign language must include an abstract in Polish.
§ 5(1)(d)	The assessment period for full-time and part-time BA and MA studies, as well as long-term MA studies, organised either by semester or by academic year	Full-time and part-time studies - semester settlement.
§ 5(1)(e)	Admissibility and conditions for repeating the first semester or year of study	It is possible to repeat the first semester in the BA and MA degree studies in all majors.
§ 5(1)(f)	Maximum number of academic hours and maximum number of examinations per academic year	In accordance with the study timetable - maximum number of academic hours - 36 hours per week; maximum number of examinations - 8 (eight) per academic year, with no more than 4 (four) examinations per semester.
§ 5(1)(g)	Minimum average grade in the course of study to date allowing for an individual study timetable and programme (IPS)	Particularly talented and outstanding students with an average score of no less than 4.0 in their course of study to date may apply for an individual study timetable and programme (IPS).
§ 5(1)(h)	Conditions of admissibility and procedure for resolving a student's appeal against a decision to refuse credit for a course/component classes	If a student has failed a course or received a failing grade, the dean, at the student's request submitted within 7 days of the announcement of the results and justified by irregularities in the conduct of the assessment/examination, or on the dean's own initiative, may order a board assessment or a board examination. A board assessment or examination takes place, within 10 days of the dean's decision. The dean may also order a board assessment on their own initiative. A board assessment is conducted by a committee consisting of a chairperson (the head of department or an authorised academic teacher holding the academic title or degree of doktor habilitowany) and two specialists in the relevant or related subject area. In the case of a board examination, the chairperson is the dean or a person authorised by the dean, and the composition of the committee is analogous. The following observers may attend a board assessment or examination: the year tutor, the course lecturer, a representative of the student self-government, and, in the case of

		an examination, a person designated by the student. The absence of observers does not prevent the assessment or examination from taking place. The board's decision is taken by a majority vote (in the event of a tie, the chairperson has the casting vote) and is final. The grade awarded in a board assessment is treated as the second assessment attempt, and after receiving it the student retains the right to two examination attempts. The grade awarded in a board examination replaces the grade against which the student appealed.
§ 5(1)(i)	Mandatory form of the thesis, subject to § 52(2)	In accordance with the degree award procedure at the Faculty of Chemistry.
§ 5(1)(j)	Scope of requirements for the diploma examination	In accordance with the rules governing diploma examinations at the Faculty of Chemistry.
§ 5(1)(k)	Procedure for conducting open diploma examinations	none
§ 5(2)(a)	The maximum number of repeated semesters/academic years, including repetitions resulting from resumption, on degree programmes offered by the Faculty; and the maximum period that may elapse following removal from the student register during which learning outcomes achieved in previous studies may still be recognised	Maximum number of semesters that can be repeated for all courses taught at the Faculty from the academic year 2021/2022: 1. repeating a semester twice in the BA programmes 2. repeating a semester twice in the MA programmes
§ 5(2)(b)	Minimum number of ECTS credits or minimum number of courses allowing a student to pass a semester/year conditionally and to be enrolled in the next semester/year of study	A student may apply for conditional enrolment in the next semester if they failed failed to pass one subject, provided that this subject is not continued in the following semester, nor does its failure to pass infringe the applicable sequence of subjects. Conditional entry is associated with a fee for repeating one subject, the amount of which is determined in separate regulations.
§ 5(2)(c)	Applicable sequence of subjects	In accordance with the study timetable.
§ 5(2)(d)	Mandatory subjects without passing of which a student may not be enrolled in the next semester/year of study, regardless of the score	In accordance with the study timetable.
§ 5(2)(d¹)	Rules for changing degree programme during the first semester/year of studies other than those set out in § 21(3) of these Rules	A change of degree programme within the Faculty may take place with the Dean's consent within two weeks of the start of the first semester, provided that in the admissions procedure for the degree programme to which the student wishes to transfer, the student obtained at least the status of "qualified".
§ 5(2)(e)	Rules for the transfer of students from full-time to part-time studies or from part-time to full-time studies other than those set out in § 23 of these Rules; rules applicable to the whole faculty or to individual majors	none

§ 5(2)(e¹)	Rules for transferring students from other higher education institutions other than those set out in § 25 of the Rules of Study	none
§ 5(2)(f)	ECTS credit conversion rates for individual programmes and specialities where the exchange of students with foreign or national institutions does not guarantee the equivalence of student achievements	ECTS credit conversion rates where the exchange of students with foreign or national institutions does not guarantee the equivalence of student achievements are determined by the ECTS coordinator at the faculty. The Coordinator takes the decision after consultation with the dean.
§ 5(2)(g)	Possibility to apply from the first semester in the MA programme for an individual study timetable and programme (IPS)	Particularly talented and outstanding students of the second year of the BA studies and higher years of study with an average score of no less than 4.0 in their course of study to date may apply for an individual study timetable and programme (IPS). For MA studies, the students may apply for the authorisation indicated in the preceding sentence from the second semester onwards. In exceptional cases, students of the second semester of the first year of BA studies, in particular finalists and winners of subject Olympiads, may also apply for the IPS. In cases justified by didactic reasons, in particular by the student's academic progress recognised by the future supervisor, the dean may allow an MA student to apply for an IPS from the first semester.
§ 5(2)(h)	Rules for the completion of a course of study other than those set out in § 38(7) and (8)	none
§ 5(2)(i)	Rules for obtaining credit and taking examinations other than those set out in § 38(9) of these Rules	Detailed rules for obtaining credit and taking examinations are determined by the course coordinator.
§ 5(2)(j)	Additional designations or examples of written work fulfilling the requirements of the thesis, in addition to those indicated in § 52	none
§ 5(2)(k)	Extension of the period of interruption in the study programme indicated in § 54(5) authorising the student to be exempted from compensating for differences in the study timetable and programme	none
§ 5(2)(l)	A form of BA/BSc examination other than specified in § 56(6) of these Rules	none

DEGREE AWARD PROCEDURE

1. SCOPE OF THE PROCEDURE

The degree award procedure applies to students of full-time and part-time BA and MA studies in all degree programmes offered by the Faculty of Chemistry of the UL.

2. RESPONSIBLE PERSONS

- ✓ Dean,
- ✓ Vice-Dean for Student Affairs,
- ✓ Heads of organisational units,
- ✓ Thesis supervisors, within the scope of their duties.

3. DESCRIPTION OF THE PROCEDURE

3.1. Rules for proposing and selecting thesis topics

Zasady zgłaszania przez pracownika i wyboru przez studenta tematu pracy licencjackiej/inżynierskiej/magisterskiej ustalają Komisja ds. oceny jakości kształcenia oraz Komisja ds. zapewnienia jakości kształcenia w porozumieniu z Wydziałową Radą Samorządu Studenckiego. Obowiązujące Zasady zgłaszania i wyboru tematu pracy dyplomowej zatwierdza Rada Wydziału Chemii UŁ (*Załącznik nr 1 i 2*).

The rules governing the proposal of BA/BEng/MA dissertation topics by academic staff and their selection by students are established by the Committee for the Evaluation of the Quality of Education and the Committee for Quality Assurance in Education in consultation with the Faculty Student Council. The applicable Rules for Proposing and Selecting Dissertation Topics are approved by the Faculty Council of the Faculty of Chemistry of the University of Łódź (Appendices 1 and 2).

3.2. Deadlines for proposing and selecting thesis topics

3.2.1. BA/BSc theses

A member of staff submits the proposed thematic area of a BA/BSc thesis to the head of the independent organisational unit, indicating the degree programme in which it is to be carried out.

The head of the organisational unit presents the list of proposed thematic areas for BA/BSc theses for individual degree programmes to the Vice-Dean for Student Affairs of the Faculty of Chemistry of the UL.

Students select a proposed thematic area for the BA/BSc thesis, the thesis supervisor and the tutor from the list for the relevant degree programme presented by the Vice-Dean for Student Affairs.

The list of proposed thematic areas for BA/BSc theses is made available to students online one week before the general student meeting, which should take place in semester IV for BA theses and in semester V for BSc theses.

3.2.2. MA theses

A member of staff submits the proposed thematic area of an MA thesis to the head of the unit, indicating the degree programme in which it is to be carried out.

The head of the independent organisational unit presents the list of proposed thematic areas for MA theses for individual degree programmes to the Vice-Dean for Student Affairs of the Faculty of Chemistry of the UL

Students select a proposed thematic area for the MA thesis, the thesis supervisor and the tutor from the list for the relevant degree programme presented by the Vice-Dean for Student Affairs.

The list of proposed thematic areas for MA theses is made available to students online one week before the general student meeting, which should take place in semester I.

3.3. Approval of theses topics and supervisors

The final wording of thesis topics and the persons supervising the theses are approved by the Faculty Council of the Faculty of Chemistry in the case of:

- ✓ MA students – in semester IV of studies,
- ✓ BA students – in semester VI (BA theses) and semester VII (BSc theses).

3.3. Preparation of BA/BSc/MA theses

3.3.1. Duties of the BA/BSc thesis supervisor

Preparation of a BA/BSc thesis is supervised by the thesis supervisor. The duties of the thesis supervisor include:

- ✓ training the student in health and safety regulations,
- ✓ supervision and ongoing consultations during the experimental part of the thesis,
- ✓ substantive support in the analysis of source materials, interpretation of results and drafting of the thesis,
- ✓ academic consultations during the preparation of the thesis (consultations with diploma candidates should also take place outside the general consultation hours intended for all students),
- ✓ preparation of a written assessment of the BA/BSc thesis,
- ✓ participation in the diploma examination.

3.3.2. Duties of the MA thesis supervisor and tutor

Preparation of the thesis is supervised by the thesis supervisor. The supervisor's duties include:

- ✓ academic consultations during preparation of the literature review (consultations with diploma candidates should also take place outside the general consultation hours intended for all students),
- ✓ substantive support during interpretation of results and drafting of the written thesis,
- ✓ preparation of a written assessment of the thesis (Appendix 2),
- ✓ participation in the diploma examination.

The head of the organisational unit in which the experimental part of the MA thesis is carried out may appoint, in consultation with the thesis supervisor, a thesis tutor from among the staff or doctoral students of the unit.

The tutor's duties include:

- ✓ training the student in health and safety regulations,
- ✓ supervision and ongoing consultations during the experimental part of the thesis,
- ✓ support in the analysis of results and drafting of the written thesis..

The same person may act both as tutor and thesis supervisor. In addition, the thesis supervisor, in consultation with the tutor, may modify the division of duties between them.

3.3.3. Duties of the student preparing the thesis

A student preparing a BA/BSc or MA thesis is required to:

- ✓ prepare a literature review relating to the addressed research problems,
- ✓ consult the thesis supervisor during preparation of the thesis,
- ✓ comply with health and safety regulations,
- ✓ carry out the experimental part of the thesis (if applicable) and interpret the results,
- ✓ document the progress of the work in a laboratory notebook,

- ✓ independently prepare and write the thesis within the prescribed deadline, in accordance with the Rules of Study, the formal requirements for theses and the guidelines concerning thesis structure (Appendices 3 and 4),
- ✓ take the diploma examination.

3.4. Submission and assessment of theses

After obtaining preliminary approval of the manuscript from the tutor, the student prepares the final version, which is approved by the thesis supervisor.

The student's theoretical preparation, independence, commitment, creativity and practical skills are taken into account by the thesis supervisor when awarding the grade for *preparation of the BA/BSc/MA thesis*.

A student who has passed all compulsory courses and placements uploads the thesis to the Diploma Thesis Archive (APD) system and, after approval by the thesis supervisor, receives credit for the diploma seminar.

A thesis subject to a confidentiality clause must also be uploaded to APD but is not transferred to the written thesis repository.

The thesis supervisor approves the following declaration in the APD system and then forwards the thesis for review:

"I declare that this thesis has been prepared under my supervision and confirm that it fulfils the requirements for submission in proceedings for the award of a professional title."

The date of acceptance of the thesis by the Dean's Office of the Faculty of Chemistry is deemed to be the date on which the thesis is approved and forwarded in the APD system to the stage "forward for review".

The thesis supervisor prepares an opinion/review taking into account the following elements: presentation of the topic, interpretation of results, editorial quality and language correctness, and the selection and use of sources (Appendix 5).

A reviewer appointed by the Dean is designated to assess the thesis. If the reviewer's assessment is negative, the Dean decides whether the student may be admitted to the diploma examination after appointing an additional reviewer and obtaining their opinion. Reviewers take into account the substantive value of the thesis, originality, interpretation of results, editorial quality, language correctness and the selection of cited literature.

Thesis reviews (Appendix 5) are public and are published in the Diploma Thesis Archive. This rule does not apply to theses whose subject matter is covered by legally protected confidentiality.

Opinions/reviews uploaded to APD must bear signatures.

3.5. Submission of documents for the diploma examination

A student may take the diploma examination after passing all compulsory courses and placements, obtaining the required number of ECTS credits and receiving positive assessments of the thesis.

The diploma candidate obtains from the Dean's Office or from the website: [EXAMINATIONS - DIPLOMA THESIS TEMPLATE \(lodz.pl\)](#):

- ✓ declaration of consent to make the thesis available,
- ✓ declaration concerning intellectual property rights relating to the results contained in the thesis,
- ✓ application for admission to the diploma examination,
- ✓ application for issuing the diploma and diploma supplement (including copies in a foreign language).

The student submits the documents to the Dean's Office no later than 7 calendar days before the scheduled date of the diploma examination.

The final deadline for submission of theses is the last day of the resit examination session in the semester completing the studies. The Dean may extend the deadline upon the student's written request supported by a positive opinion from the thesis supervisor, but by no more than one month beyond the aforementioned deadlines.

Since January 2019, the Uniform Anti-Plagiarism System (JSA) has been mandatory at the University of Lodz. Theses uploaded to the University APD system are checked through JSA. The student submits a printed anti-plagiarism report signed by the thesis supervisor to the Dean's Office together with the remaining documents.

A diploma thesis subject to a confidentiality clause is also subject to anti-plagiarism assessment using JSA.

If the JSA analysis indicates that the submitted thesis is not an independent piece of work, the thesis supervisor may not admit the student to the diploma examination. In such a case, the student receives a failing grade for the diploma seminar.

3.6. Conduct of the diploma examination

Before being admitted to the examination, the student is required to approve in the APD system the following declaration concerning independent preparation of the thesis:

"Being aware of my legal responsibility, I declare that this thesis has been prepared independently by me and does not contain content obtained in a manner contrary to the applicable regulations. I also declare that the submitted thesis has not previously been the subject of procedures related to obtaining a professional title at a higher education institution."

After completing all formalities, submission of the thesis and receipt of positive assessments from the thesis supervisor and reviewer(s), the student may take the diploma examination. In special cases, the examination may be conducted in a foreign language.

The date of the diploma examination and the composition of the examination board (in accordance with the Rules of Study) are determined by the Vice-Dean for Student Affairs in consultation with the thesis supervisor. The Dean's Office notifies the relevant persons of the examination date. The diploma examination should take place no later than one month after the thesis has been approved by the thesis supervisor in the APD system.

At the joint request of the student and the thesis supervisor, an open diploma examination may be organised. The application must be submitted to the Dean's Office three weeks before the planned examination date. Information concerning the date and venue of such an examination should be published on the Faculty website at least seven days before the planned examination date.

The Vice-Dean for Student Affairs appoints the Diploma Examination Board, consisting of: a representative of the Dean's authorities (the Dean or one of the Vice-Deans) or an academic teacher designated by the Vice-Dean and holding the academic title or degree of doktor habilitowany, acting as chairperson of the board, the thesis supervisor, and the reviewer(s). The tutor responsible for the experimental part of the thesis or another person designated by the Dean may participate in the examination as an observer.

The detailed procedure for conducting the examination, in accordance with the Rules of Study, is described in the faculty document "Rules Governing Diploma Examinations" ([BA/MA EXAMINATIONS](#), [BSc EXAMINATION](#)) approved by the Faculty Council of the Faculty of Chemistry of the UL.

A record of the diploma examination is prepared in electronic form and signed by the chairperson and members of the board on the day of the examination in the designated IT system.

If the student receives a failing grade in the diploma examination or fails to attend the examination on the scheduled date without justification, the Dean sets a second and final date in accordance with the applicable Rules of Study of the UL. The examination may not take place earlier than one month and no later than three

months after the date of the first examination. If the student receives a failing grade in the second diploma examination or fails to attend without justification, the Dean issues a decision removing the student from the student register.

The final grade entered on the diploma must comply with the applicable Rules of Study of the UL. After passing the examination, the student is awarded the professional title of bachelor/bachelor of science/master, confirmed by the relevant diploma of completion of studies.

A condition for collecting the diploma is settlement of all obligations towards the university, confirmed by a clearance form.

3.7. Thesis archiving

Electronic versions of theses are stored in the University Diploma Thesis Archive (APD).

The diploma examination record, opinion and review are generated from the USOS and APD systems and then archived in the student's file by a staff member of the Dean's Office. In accordance with the Regulation of the Minister of Science and Higher Education of 12 May 2020, a printout of the electronic version of a document (not requiring a handwritten signature) may be included in the student's personal file.

4. DOCUMENTS RELATED TO THE PROCEDURE

In accordance with the register of legal acts.

5. APPENDICES

- ✓ *Appendix 1 – Rules for students selecting the thematic area of the MA thesis, the thesis supervisor and the tutor*
- ✓ *Appendix 2 – Rules for students selecting the thematic area of the BA/BSc thesis and the thesis supervisor*
- ✓ *Appendix 3 – Thesis template*
- ✓ *Appendix 4 – Guidelines concerning preparation of the thesis*
- ✓ *Appendix 5 – “Assessment of the Thesis by the Thesis Supervisor/Reviewer” form*

RULES FOR CONDUCTING DIPLOMA EXAMINATIONS

Rules for conducting the BA examinations for full-time students

In accordance with the Rules of Study, the BA examination is conducted by an Examination Board chaired by the Dean or an academic teacher authorised by the Dean who holds the academic title or degree of doktor habilitowany. The Board consists of the thesis supervisor and the reviewer of the thesis. The tutor or another person designated by the Dean may also be appointed to the Board as a member without the right to ask questions.

The oral examination before the Board is preceded by a written test during which all BA students answer 10 questions drawn from a set of 100 core questions in the relevant field of chemistry. For each degree programme, a division of specialist questions into so-called “question groups” and their number has been specified. Attached are the sets of questions for the written test for individual degree programmes.

During the oral examination:

1. A student presents the main issues of the diploma thesis in the form of a multimedia presentation.
2. The student answers questions in the field of chemistry in the following order:
 - drawn from the pool of specialist questions;
 - from the thesis supervisor (which may concern the thesis, related issues or be of a general nature);
 - from the thesis reviewer (which may concern the thesis, related issues or be of a general nature).

The sets of specialist questions for the oral examination are divided into the following “question groups”:

1. Organic chemistry
2. General and inorganic chemistry
3. Analytical and environmental chemistry
4. Physical chemistry
5. Theoretical chemistry
6. Crystallography
7. Chemical technology and material chemistry

The questions for each group are prepared and agreed upon by the relevant Departments. The number of questions in each group is set at 30. During the BA examination, the student draws one question from the specialist question group corresponding to the specialisation related to the BA thesis.

The sets of questions are made available to students on the Faculty website no later than 15 October of the relevant academic year.

Grades are rounded in accordance with the principle that values from 5 upwards are rounded up and values below 5 are rounded down.

This means that $2.75 = 3$; $3.25 = 3.5$; $3.75 = 4$; $4.25 = 4.5$; $4.75 = 5$.

The formula for calculating the BA examination grade is:

$$X = \{A + [(B+C+D+E) : 4]\} : 2$$

X - examination grade; A - written examination grade; B+C+D+E - grades for the presentation and oral answers

Example:

test grade A = 2, grades for oral answers (B,C,D,E) = 3, 4, 5, 5

Examination grade according to the formula $X = \{2 + [(3+4+5+5) : 4]\} : 2$; $X = 3.125$

which, in accordance with the Rules, is rounded to 3 ("satisfactory").

Rules for conducting BA examinations for part-time students

According to the study regulations, the Bachelor's examination is conducted by a commission chaired by the dean or an academic staff member authorised by the dean who holds an academic title or a doctoral degree, as well as the thesis supervisor and the thesis reviewer.

The oral examination before the Board is preceded by a written test during which all BA students answer 10 questions drawn from a set of 100 core questions in the relevant field of chemistry. Attached are the sets of questions for the written test for individual degree programmes.

During the oral examination:

1. A student presents the main issues of the diploma thesis in the form of a multimedia presentation.
2. The student answers questions in the field of chemistry in the following order:
 - drawn from the pool of specialist questions;
 - from the thesis supervisor (which may concern the thesis, related issues or be of a general nature);
 - from the thesis reviewer (which may concern the thesis, related issues or be of a general nature).

The sets of specialist questions for the oral examination are divided into the following "question groups":

1. Organic chemistry
2. General and inorganic chemistry
3. Analytical chemistry
4. Physical chemistry
5. Theoretical chemistry
6. Crystallography
7. Chemical technology and material chemistry

The questions for each group are prepared and agreed upon by the relevant Departments. The number of questions in each group is set at 30. During the BA examination, the student draws one question from the specialist question group corresponding to the specialisation related to the BA thesis.

The sets of questions are made available to students on the Faculty website no later than 15 October of the relevant academic year.

Grades are rounded in accordance with the principle that values from 5 upwards are rounded up and values

below 5 are rounded down.

This means that $2.75 = 3$; $3.25 = 3.5$; $3.75 = 4$; $4.25 = 4.5$; $4.75 = 5$.

The formula for calculating the BA examination grade is:

$$X = \{A + [(B+C+D+E) : 4]\} : 2$$

X - examination grade; A - written examination grade; B+C+D+E - grades for the presentation and oral answers

Example:

test grade A = 2, grades for oral answers (B,C,D,E) = 3, 4, 5, 5

Examination grade according to the formula $X = \{2 + [(3+4+5+5) : 4]\} : 2$; $X = 3.125$

which, in accordance with the Rules, is rounded to 3 ("satisfactory").

Rules for conducting BSc examinations

In accordance with the Rules of Study, the BSc examination is conducted by an Examination Board chaired by the Dean or an academic teacher authorised by the Dean who holds the academic title or degree of doktor habilitowany. The Board consists of the thesis supervisor and the reviewer of the thesis. The tutor or another person designated by the Dean may also be appointed to the Board as a member without the right to ask questions.

The oral examination before the Board is preceded by a written test during which all BSc students answer 10 questions drawn from a set of 100 core questions in the relevant field of chemistry. The grade awarded for the written test constitutes a component of the diploma examination grade.

During the oral examination:

3. A student presents the main issues of the diploma thesis in the form of a multimedia presentation.
4. The student answers questions in the field of chemistry in the following order:
 - drawn from the pool of specialist questions;
 - from the thesis supervisor (which may concern the thesis, related issues or be of a general nature);
 - from the thesis reviewer (which may concern the thesis, related issues or be of a general nature).

The sets of specialist questions for the oral examination are divided into the following "question groups":

1. Materials chemistry and nanotechnology
2. Chemical technology and tribology
3. Properties and characterisation of materials

The number of questions in each group is set at 30. During the examination, the student draws one question from the specialist question group corresponding to the specialisation related to the BSc thesis.

The sets of questions are made available to students on the Faculty website no later than 31 January of the academic year preceding the BSc examination.

Grades are rounded in accordance with the principle that values from 5 upwards are rounded up and values

below 5 are rounded down.

This means that $2.75 = 3$; $3.25 = 3.5$; $3.75 = 4$; $4.25 = 4.5$; $4.75 = 5$.

The formula for calculating the BSc examination grade is:

$$X = \{A + [(B+C+D+E) : 4]\} : 2$$

X - examination grade; A - written examination grade; B+C+D+E - grades for the presentation and oral answers

Example:

test grade A = 2, grades for oral answers (B,C,D,E) = 3, 4, 5, 5

Examination grade according to the formula $X = \{2 + [(3+4+5+5) : 4]\} : 2$; $X = 3.125$

which, in accordance with the Rules, is rounded to 3 ("satisfactory").

Rules for conducting MA examinations for full-time students

In accordance with the Rules of Study, the MA examination is conducted by an Examination Board chaired by the Dean or an academic teacher authorised by the Dean who holds the academic title or degree of doktor habilitowany. The Board consists of the thesis supervisor and the reviewer of the thesis. The tutor or another person designated by the Dean may also be appointed to the Board as a member without the right to ask questions.

During the oral examination:

1. A student presents the main issues of the diploma thesis in the form of a multimedia presentation.
2. The student answers questions in the field of chemistry in the following order:
 - drawn from the pool of specialist questions;
 - drawn from the pool of specialist questions;
 - from the thesis supervisor (which may concern the thesis, related issues or be of a general nature);
 - from the thesis reviewer (which may concern the thesis, related issues or be of a general nature).

The sets of specialist questions for the oral examination are divided into the following "question groups":

1. Organic chemistry
2. General and inorganic chemistry
3. Analytical and environmental chemistry
4. Physical chemistry
5. Theoretical chemistry
6. Crystallography
7. Chemical technology and material chemistry
8. Chemistry teaching

The questions for each group are prepared and agreed upon by the relevant Departments. The number of questions in each group is set at 40. During the MA examination, the student draws two questions from the specialist question group corresponding to the specialisation related to the MA thesis.

The sets of questions are made available to students on the Faculty website no later than 15 October of the relevant academic year.

Grades are rounded in accordance with the principle that values from 5 upwards are rounded up and values below 5 are rounded down.

This means that $2.75 = 3$; $3.25 = 3.5$; $3.75 = 4$; $4.25 = 4.5$; $4.75 = 5$.

The final exam score is the arithmetic mean.

Rules for conducting MA examinations for part-time students

In accordance with the Rules of Study, the MA examination is conducted by an Examination Board chaired by the Dean or an academic teacher authorised by the Dean who holds the academic title or degree of doktor habilitowany. The Board consists of the thesis supervisor and the reviewer of the thesis. The tutor or another person designated by the Dean may also be appointed to the Board as a member without the right to ask questions.

During the oral examination:

1. A student presents the main issues of the diploma thesis in the form of a multimedia presentation.
2. The student answers questions in the field of chemistry in the following order:
 - drawn from the pool of specialist questions;
 - drawn from the pool of specialist questions;
 - from the thesis supervisor (which may concern the thesis, related issues or be of a general nature);
 - from the thesis reviewer (which may concern the thesis, related issues or be of a general nature).

The sets of specialist questions for the oral examination are divided into the following “question groups”:

1. Organic chemistry
2. General and inorganic chemistry
3. Analytical chemistry
4. Physical chemistry
5. Theoretical chemistry
6. Crystallography
7. Chemical technology and material chemistry
8. Chemistry teaching

The questions for each group are prepared and agreed upon by the relevant Departments. The number of questions in each group is set at 40. During the MA examination, the student draws two questions from the specialist question group corresponding to the specialisation related to the MA thesis.

The sets of questions are made available to students on the Faculty website no later than 15 October of the relevant academic year.

Grades are rounded in accordance with the principle that values from 5 upwards are rounded up and values below 5 are rounded down.

This means that $2.75 = 3$; $3.25 = 3.5$; $3.75 = 4$; $4.25 = 4.5$; $4.75 = 5$.

The final exam score is the arithmetic mean.