

Annex to Regulation No. 122 of the Rector of the UL of 30.04.2026

DECLARATION FOR STUDENTS WITH POLISH CITIZENSHIP

Declaration of reading and accepting the rules of payment for educational services provided by the University of Lodz for full-time / part-time / paid full-time studies conducted in a foreign language

Pursuant to § 11(1) of the Rules of Study of the UL adopted by Resolution No. 449 of the UL Senate of 14 June 2019 (as amended), in connection with undertaking studies at the University of Lodz, I hereby confirm that:

I have read and accept:

- 1) the rules on collection and exemption from fees for educational services at the University of Lodz;
- 2) the amount of fees for educational services at the University of Lodz.

I undertake to:

- 3) pay to the University of Lodz the fees for chargeable educational services provided to students and for documents issued by the University related to the course of study, as set out in the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws 2024, item 1571, as amended), the secondary legislation to the said Act, and the internal regulations of the University;
- 4) cover, from my own funds, the costs associated with participation in field exercises (particularly travel, board, and accommodation costs), subject to the rules arising from the internal regulations governing the coverage by the University of Lodz faculties of certain costs related to the organisation of field exercises.

I have the right to:

- 5) pay fees for each academic year/semester either in full (a lump sum) for the whole year or semester, or in instalments;
- 6) apply for fee reductions for educational services provided by the University, in accordance with the rules specified in the University's internal regulations.

I acknowledge that:

- 7) the amount of tuition fees for each academic year/semester is specified in Annexes No. 1–13 and 16 to the Rector's Regulation on the amount of fees for educational services at the University of Lodz for the academic year... (*link to the relevant Rector's Regulation*) – for part-time students and fee-paying full-time studies conducted in a foreign language.

The deadlines for payment of tuition fees for each academic year are as follows:

- a) for lump-sum payment for the academic year: by 15 October / 25 February. If the full annual fee for a given year of study is paid by 15 October / 25 February, the student is entitled to a 5% discount.
- b) for lump-sum payment per semester: by 15 October / 25 February. If the full semester fee for a given year of study is paid by 15 October for the winter semester and by 25 February for the summer semester, the student is entitled to a 2.5% discount for each semester paid in full.
- c) for instalment payments (studies starting in the winter/summer semester, respectively):

1st instalment – by 15 October / 25 February,

2nd instalment – by 15 November / 15 March,

3rd instalment – by 15 December / 15 April,

4th instalment – by 25 February / 15 May,

5th instalment – by 15 March / 15 October,

6th instalment – by 15 April / 15 November,

7th instalment – by 15 May / 15 December;

- 8) The fee for repeating classes due to unsatisfactory academic performance, including the repetition of classes conditionally passed, is specified in Annex 15 to the Rector's Regulation on the amount of fees for educational services at the University of Lodz in the academic year... (link to the relevant Rector's Regulation), provided that:
- a) in the case of repeating more than one subject during full-time studies, the fixed rate per subject shall be multiplied by the number of subjects repeated, but the total amount payable may not exceed the maximum fee (per semester/year),
 - b) in the case of repeating more than one subject in part-time studies, the fixed rate per subject shall also be multiplied by the number of subjects repeated, but the total amount may not exceed the semester/year tuition fee corresponding to the given study programme.

The fee for repeating classes due to unsatisfactory academic performance must be paid: for annual billing: in a single instalment by 15 October, and for semester billing: by 15 October for the winter semester and by 25 February for the summer semester. The Dean, on behalf of the Rector, may by decision allow payment of the above-mentioned fee in instalments, specifying the due dates and amounts.

Failure to pay within the deadline incurs statutory interest for each day of delay.

- 9) the fee for conditionally passed classes must be paid before the exam date, and no later than: by 15 October for exams scheduled in the winter semester, or by 25 February for exams scheduled in the summer semester. Failure to pay within the deadline incurs statutory interest for each day of delay;
- 10) the fee for classes not included in the study programme is specified in Annex 14 to the Rector's Regulation on the amount of fees for educational services at the University of Lodz for the academic year... (link to the relevant Rector's Regulation).

This fee must be paid: for annual billing in a single instalment by 15 November, and for semester billing by 15 November for the winter semester and by 15 March for the summer semester.

The Dean, on behalf of the Rector, may by decision allow payment of the above-mentioned fee in instalments, specifying the due dates and amounts.

Failure to pay within the deadline incurs statutory interest for each day of delay;

- 11) the fees specified in points 7, 8, 9, and 10 are to be paid to the student's individual virtual bank account (visible upon logging into the student's USOSWeb account under the tab FOR ALL → Payments → University bank accounts);
- 12) other fees, including those for issuing an additional copy of a degree certificate in a foreign language, an additional diploma supplement in a foreign language, a duplicate diploma, a duplicate diploma supplement, and the electronic student ID card, must be paid prior to issuing the document, in the amount specified in the University's internal regulations, to the designated bank account;
- 13) a part-time student or a student of fee-paying full-time studies in a foreign language who resumes their studies or transfers from another university is required to pay the tuition fee for the given year or semester, regardless of the number of class hours they have attended;
- 14) removal from the student register does not exempt the student from the obligation to settle any outstanding fees, including statutory interest for late payment;
- 15) The date of payment shall be the date on which the funds are credited to the University of Lodz bank account.

I confirm that I have read and accept the payment regulations for educational services provided by the University of Lodz to students enrolled in full-time, part-time, or paid full-time studies conducted in a foreign language.