*Appendix No. 8*

*to Regulation No. 109 of the Rector of the University of Lodz of 16.05.2022*

Lodz, date …....................

**AGREEMENT BETWEEN THE DIRECTOR OF THE DOCTORAL SCHOOL AND THE SECOND SUPERVISOR**

concerns the performance of a function of the second supervisor within the framework of scientific supervision over a doctoral student at the Doctoral School …...........….................................................. University of Lodz, (name of the school)

…......................................…........................................................................................................, M.Sc.

(name and surname of the doctoral student)

concluded between the director of the Doctoral School …....................................................................

(name of the school)

University of Lodz, Mrs/Mr\* ..................................................................................................................

(academic degree/title, name and surname of the Director of the Doctoral School)

and Mrs/Mr\* …......................................................................................... with …………………........

(academic degree/title, name and surname of the second supervisor)

….............................................................................................................................................................

(name of the university/department/institute)

On the basis of § 5(3a) Regulations of the Doctoral School ………………………………………….., adopted by the Senate of the University of Lodz No. ……….. dated……….………. the parties conclude an agreement on the principles of cooperations of the second supervisor in the doctoral dissertation of ……………………………………………………..…………………………………………, M.Sc.

(name and surname of the doctoral student)

entitled …...............................................................................................................................................

................................................................................................................................................................

(proposed title/title of a doctoral dissertation)

I. Tasks of the second supervisor:

1. Participation and assistance in planning and implementation of tasks resulting from Individual Research Plan (IPB) in the field of: …………………………………………………………….

……..……………………………………………………………………………………………………………..…………………………………………………………………………………………………..…………………………………………………………………………………

2. Substantive and methodological support in the implementation of scientific work in the field of:

1. defining the concept of scientific work;
2. defining the methodology of the research procedure, including the selection of techniques and research tools;
3. analysis and interpretation of results during the preparation of a doctoral dissertation in the field of: ……………………………………………………………………………………….………………………………………………………………………………….……………...……………………………………………………………………………………..……….………………………………………………………………………………………………
4. other ……………………………………………………………………………………………………………………………………………………………………………………...……………………………………………………………………………………………...

3. Tasks resulting from the Regulations of the Doctoral School, in particular:

1. making arrangements related to the development of IPB;
2. giving options on applications submitted to the Director of the Doctoral School, in particular for:

- Individual Study Organisation (IOK),

- modification of the schedule for the preparation of a doctoral dissertation,

- extension of the deadline for submitting a doctoral dissertation,

1. giving options on documentation of the course of education, including annual reports presented by the doctoral student in order to supervise the progress in the implementation of IPB (preparation of a doctoral dissertation and research work);
2. issuing an opinion in the procedure of removing a doctoral student from the list of doctoral students or applying for removal of a doctoral student from the list of doctoral students;
3. giving options on the prepared a doctoral dissertation.

4. Other tasks: …………………………………………………………………… (give the tasks).

II. Obligations of the second supervisor:

1. Consultations with a doctoral student. Consulting on specific issues relating to:

- progress in implementing IPB,

- method of implementation planned tasks/research resulting from IPB,

- discussing the results obtained by the doctoral student,

- planning the next stages of research/scientific considerations,

- selection of appropriate research methods,

- other:………………………………….……………………………………………………….

Consultations will take place in the time and form determined by the second supervisor and doctoral student.

1. Participation in at least …… working meetings during the week/month/semester\*   
   with the doctoral student.

III. Financial conditions

The costs of travel and accommodation of the second supervisor needs to come to the University of Lodz, shall be borne by: …………………………………………………………

…………………………………………………………………………………………………..

This agreement shall enter into force upon signature by all interested parties.

The agreement was prepared in two copies: one in Polish for the Doctoral School and one in English for the other supervisor:

***…....................................... …...........................................***

*(signature)**(signature)*

*Director of the Doctoral School Supervisor*

*(\*) – delete as appropriate*